



BLYTH TOWN COUNCIL

Minutes of the Governance Committee held at 6.30 pm on Tuesday 25 April 2024 in the Council Chamber, Arms Everytne House, Blyth, NE24 2AS.

Present:

Councillors: J R Potts (Chair), A Watson (Vice Chair), D Carr, A Cartie, G Davey, B Erskine, J Reid, M Richardson, M Robson, S Stanger, and W Taylor.

Also Present: Councillors A Barrass and K Nisbet

Officers: M Wilkinson, Deputy Town Clerk and E Brown, Principal Officer.

Other Attendees: - 0

Members of the Public – 0

Minute No	
1	<p>Apologies for Absence</p> <p>Apologies were accepted from: Councillors: S Davey and C Jones Officers: J Hughes, Town Clerk</p>
2	<p>Disclosure Interests and Grant of Dispensations</p> <p>None.</p>
3	<p>Minutes of the previous Governance Committee</p> <p>There were no outstanding minutes to consider.</p>
4	<p>Actions arising from the Previous Minutes</p> <p>None.</p>
5	<p>Budget Monitoring – All Committees</p> <p>Noted.</p>

6	<p>Decision Reports</p> <p>At the request of the Chair, the Deputy Clerk introduced the report. Members considered the information contained in the report.</p> <p>1. Review Out-turn against probable 2023/24 The Committee confirmed the financial situation following the completion of accounts 2023/2024 and review of out-turns against Probable 2023/2024.</p> <p>2. Annual Governance and Accountability Return 2023/24 The Committee agreed the documents listed below in connection with Annual Governance and Accountability Return 2023/2024, prior to approval by Full Council and before submission to the External Auditor:</p> <ol style="list-style-type: none"> 1. Council's Internal Auditor's Report 2. Annual Internal Audit Report 2023/2024 3. Annual Governance Statement 2023/2024 4. Accounting Statements for 2023/2024. <p>3. Appointment of Internal Auditor The Committee agreed the appointment of Mike Slaughter as Internal Auditor for Blyth Town Council for the period 2024-25, prior to approval by Full Council.</p>
7	<p>Delegated Actions</p> <p>There are no delegated actions to consider.</p>
8	<p>Any Other Business</p> <p>None.</p>
9	<p>Date & Time of Next Meeting</p> <p>The next meeting of the Governance Committee will be held in the Council Chamber, Arms Everytne House on Thursday 11 July 2024 at 6.30 pm.</p>